

UNIVERSITY OF NORTH TEXAS PROFESSIONAL MASTER'S DEGREE IN GEOGRAPHY APPLICATION CHECKLIST

The department requires the following from all prospective candidates for graduate studies before they can be considered for acceptance:

Items 1 through 4 can be emailed to: GEOG-GradAdmissions@unt.edu with the subject ATTN: Ms. Laura Bernius Professional Master's Degree

_____ 1. Selection of major professor. (Please make sure you have consulted with said faculty member before submitting your application.)

_____ 2. An essay detailing your preparation for graduate studies, preferred major professor (and why), and long-term career goals (and how the UNT MS in Geography will contribute to those goals).

_____ 3. A current resume detailing your work and education experience.

_____ 4. Two letters of references emailed directly by the referees (former professors/ supervisors/associates) who know your academic qualifications.

Items 5 and 6 should be done online and/or sent electronically to the Toulouse School of Graduate Studies:

_____ 5. Completed Robert B. Toulouse School of Graduate Studies Application for Admission form and \$75.00 application fee. The fastest, most efficient way to apply for admissions to UNT is to apply with the UNT GradCAS (Centralized Application System) online at <https://unt2025.liaisoncas.com/applicant-ux/#/login>. If you apply online, you may pay the application fee online with a credit card. If you prefer, you may call the UNT admissions office, (800) UNT-8211, with your credit card information, or send a check (payable to the UNT admissions office). Remember that your application cannot be processed until your fee payment is received.

_____ 6. Official transcripts from all colleges and universities attended.

Official transcripts can be submitted using any of the following methods:

- Emailed to GradAdmission@unt.edu from your university's registrar or records office (*not* from a professor or head of an academic program)

- Ordered through these approved transcript services:

- o TrueCopy India at www.electronictranscripts.com

- o China Credential Verification (CSSD / CHSI / CHESSICC) at https://www.chsi.com.cn/en/help/howtoapply_p_en.jsp

- o Any NACES member evaluation company at <https://www.naces.org/members>

- Mailed in an institution-sealed envelope to

UNT Admissions Office
1155 Union Circle #311277
Denton, Texas 76203

- Delivered in person to the Admissions desk in the Eagle Student Services Center in an institution-sealed envelope.

Note: International students, your IETLS and/or other certificates should be sent to Toulouse Graduate School. Info can be found here: <https://tgs.unt.edu/international>

Carefully read the Graduate Catalog for general admissions requirements of the University of North Texas and departmental information regarding the Geography degree program.

Applicants should have a minimum GPA of 3.0 in the last 60 hours. After all application materials are received by Toulouse Graduate School (not including items 1-4 that go directly to the Geography Department), allow **four to six weeks** for processing before your application reaches the Geography & Environment Department.

Please refer to our website if you have any questions: [Geography and the Environment Homepage](#)