UNIVERSITY OF NORTH TEXAS
RESEARCH MASTER’S DEGREE IN GEOGRAPHY
APPLICATION CHECKLIST

The department requires the following from all prospective candidates for graduate studies before they can be considered for acceptance and support:

**Items 1 and 2 should be done online and/or sent electronically to the Toulouse School of Graduate Studies:**

1. Completed Robert B. Toulouse School of Graduate Studies Application for Admission form and $75.00 application fee. The fastest, most efficient way to apply for admissions to UNT is to fill out the Texas Common Application online at [www.applytexas.org](http://www.applytexas.org). If you apply online, you may pay the application fee online with a credit card. If you prefer, you may call the UNT admissions office, (800) UNT-8211, with your credit card information, or send a check (payable to the UNT admissions office). Remember that your application cannot be processed until your fee payment is received.

2. Official transcripts from all colleges and universities attended.

**Items 3 through 7 can be emailed to:** GEOG-GradAdmissions@unt.edu.

3. Letter of application: please see instructions for the essay on pg 3 of this pdf.

4. Academic Writing Sample (Preferably sole authored)

5. Geography Application Data Sheet

6. A current curriculum vitae summarizing your educational background and work experience.

7. Three Request for Reference forms (former professors/supervisors/associates) who know your academic qualifications. Fill out the first section of the form and then send it to your referees. They will fill out the bottom section and return the form to GEOG-GradAdmissions@unt.edu along with their letters of references. Instructions for referees can be found on the Request for Reference form pg 2.

**Item 8 is OPTIONAL:**

8. Supplemental materials detailing other experience(s) that has prepared you for our program.

Carefully read the Graduate Catalog for general admissions requirements of the University of North Texas and departmental information regarding the Applied Geography degree program.
Applicants should have a minimum GPA of 3.0 in the last 60 hours. After letters of reference, essay and application forms are received, allow four to six weeks for processing.

Please refer to our website if you have any questions: Geography and the Environment Homepage
Dear applicant:
    In your letter, please be sure to address the following:

    • Your background and interest in Geography.

    • Have you communicated directly with one or more of our faculty? Have you decided on a probable major professor? Why? (You can find our faculty bios here)

    • Your research experience and your goals for research as a graduate student.

    • Your goals for further studies and/or career goals after earning a MS degree from our program.

    • Your teaching or similar experiences if they were an opportunity for you.

    • Describe your willingness to teach in our program (usually as a Teaching Assistant in a lab course) and how that would be valuable for you.

    • Please provide information on your experiences with volunteer or student organizations or other activities that broaden your undergraduate experience.

    • Our university and department are committed to enhancing and supporting a diverse student body. If you wish, please comment on your undergraduate experience with respect to diversity.