

UNIVERSITY OF NORTH TEXAS PROFESSIONAL MASTER'S DEGREE IN GEOGRAPHY APPLICATION CHECKLIST

The department requires the following from all prospective candidates for graduate studies before they can be considered for acceptance:

Items 1 through 4 can be emailed to: GEOG-GradAdmissions@unt.edu with the subject ATTN: Mr. Scott Hanel Professional Master's Degree

_____ 1. Selection of major professor. (Please make sure you have consulted with said faculty member before submitting your application.)

_____ 2. An essay detailing your preparation for graduate studies, preferred major professor (and why), and long-term career goals (and how the UNT MS in Geography will contribute to those goals).

_____ 3. A current resume detailing your work and education experience.

_____ 4. Two letters of references emailed directly by the referees (former professors/supervisors/associates) who know your academic qualifications.

Items 5 and 6 should be done online and/or sent electronically to the Toulouse School of Graduate Studies:

_____ 5. Completed Robert B. Toulouse School of Graduate Studies Application for Admission form and \$75.00 application fee. The fastest, most efficient way to apply for admissions to UNT is to fill out the Texas Common Application online at www.applytexas.org. If you apply online, you may pay the application fee online with a credit card. If you prefer, you may call the UNT admissions office, (800) UNT-8211, with your credit card information, or send a check (payable to the UNT admissions office). Remember that your application cannot be processed until your fee payment is received.

_____ 6. Official transcripts from all colleges and universities attended.

Official transcripts can be submitted using any of the following methods:

- Emailed to GradAdmission@unt.edu from your university's registrar or records office (*not* from a professor or head of an academic program)
- Ordered through these approved transcript services:
 - TrueCopy India at www.electronictranscripts.com

- China Credential Verification (CSSD / CHSI / CHESSICC) at https://www.chsi.com.cn/en/help/howtoapply_p_en.jsp
- Any NACES member evaluation company at <https://www.naces.org/members>
- Mailed in an institution-sealed envelope to

UNT Admissions Office
1155 Union Circle #311277
Denton, Texas 76203

- Delivered in person to the Admissions desk in the Eagle Student Services Center in an institution-sealed envelope.

Note: International students, your IETLS and/or other certificates should be sent to Toulouse Graduate School. Info can be found here: <https://tgs.unt.edu/international>

Carefully read the Graduate Catalog for general admissions requirements of the University of North Texas and departmental information regarding the Geography degree program.

Applicants should have a minimum GPA of 3.0 in the last 60 hours. After all application materials are received by Toulouse Graduate School (not including items 1-4 that go directly to the Geography Department), allow **four to six weeks** for processing before your application reaches the Geography & Environment Department.

Please refer to our website if you have any questions: [Geography and the Environment Homepage](#)