

Students in GEOG 4920 will need to complete a report by the Monday of finals week. The report will need to include the following:

- Introduce the internship by describing the following:
 - Your career goals
 - The company/organization and how it fits into your career goals
 - Your duties as an intern in the company organization
- Describe the projects/tasks completed along with skills used in each task.
- Describe the professional development you experienced in the internship setting.
- Format: an E-portfolio including samples of your work such as maps, photos, charts, flow charts, outlines, meeting agenda, etc., anything you can assemble and present on. Make an appointment with your faculty sponsor and present on your work and output. Submit a written report to faculty sponsor (10 double-space pages, 12 pt font, not including references, pictures, charts). Detailed requirements of your final report depend on your agreement with faculty sponsor.
- Submit your revised resume that includes your internship experience.