UNIVERSITY OF NORTH TEXAS
THE DEPARTMENT OF GEOGRAPHY
GRADUATE PROGRAM IN APPLIED GEOGRAPHY
1155 Union Circle #305279
Denton, Texas 76203
(940) 565-2091

Name of Applicant for Graduate Studies in Applied Geography. (Please print or type.)

Last Name     First Name      Middle Initial

Undergraduate Degree, Date of Degree, and University Awarding Degree

To the applicant: Under the Federal law entitled the Family Educational Rights and Privacy Act of 1974, students are given the right to inspect their records, including letters of recommendation. We shall consider all letters of recommendation; however, you have the option of (1) signing the following waiver, or (2) declining to do so.

1. I expressly waive any rights I might have to access this letter of recommendation under the Family Educational Rights and Privacy Act of 1974, or any other law, regulation or policy.

   ________________________________
   Signature     Date

2. I do not agree to the waiver as stated above.

   ________________________________
   Signature     Date

(Applicant should complete form above this line.)

The following is for completion by the referee:

I have known the applicant for approximately _______ years.

During this time, the applicant was an: Undergraduate Student ________ ; Graduate Student ________ ; Advisee of Mine ________ ; Assistant of mine __________ ; Employee of mine ___________ ; Other ___________.

I know the applicant: Quite well __________ ; Fairly well __________ ; Not very well __________.

We would also appreciate your written input on this candidate in an attached letter. We are interested in your estimate of the candidate’s general promise as a graduate student. The more the letter reflects your knowledge of the candidate and their performance, the more useful this letter will be to our committee and the candidate. Your letter should address each of the following specific points, if possible:

• **Intellectual characteristics:** How would you rate the candidate in overall intelligence? How well do they learn and retain information? How skilled are they in terms of analysis and logic? How well do they deal with complex or abstract concepts? Are they creative in their thought processes?

• **Knowledge of study field:** How deep and broad is the candidate’s knowledge of their chosen field? Are they skilled in using applicable data collection and analytical methods? Do they have research experience? If so, of what kind?

• **Communication ability:** Is the candidate a skilled writer? Is their written material clear, well-presented, and logically organized? How well does the candidate speak in public?

• **Self-discipline:** To what extent is the candidate persistent, efficient, and motivated to achieve the goals they have set? Are they able to work independently?

• **Personal qualities:** Does the candidate have the maturity needed for graduate study? Are they trusted and respected by their peers?

• **Overall potential:** What is your prediction of the candidate’s probable performance in graduate school?

Thank you for your time and insights related to this candidate.

Recommender’s signature: ____________________________________________  Date: ________________

Title: ___________________________ Name (Printed/Typed): ___________________________

Institution: ___________________________ E-mail address: ___________________________

This reference form and the requested letter may be e-mailed (preferred) as attachments (scanned copies or PDF files) to: GEOG-GradAdmissions@unt.edu, or mailed in paper form to: Dr. Murray Rice, Graduate Advisor, University of North Texas, Department of Geography, 1155 Union Circle #305279, Denton, TX 76203-5017